DANDENONG HIGH SCHOOL
‘NO PRIVATE USE’ OF SCHOOL MOTOR VEHICLES POLICY

Policy Statement
Dandenong High School has considered the impact of the cost of FBT in respect of motor vehicles owned or leased by the school and has passed the following Motion “No Private Use of School Motor Vehicles” at its School Council meeting.

Purpose
That Dandenong High School Council operates an administrative policy that there is to be no private use of school motor vehicles [buses, utilities and other vehicles including cars].

Implementation
Where a motor vehicle is off the school premises there is to be no private use of the vehicle.

Where motor vehicles are incidentally garaged at the employees place of residence of home overnight in order to attend:

- Meetings
- Course, seminars
- Other school campuses
- Other school business – eg delivery of items, student drop off and other administrative tasks etc

That evening or the next working day, the car is not to be used privately [eg trip to the local supermarket, use for family trips].

Motor vehicles are specifically not permitted to be garaged overnight at the employees home [or residential address] during the school year including holiday vacation periods because of:

- Security purposes [security of asset or safety of employee]
- For principals or others convenience or use

The purpose of this “No Private Use” Motion is to comply with ATO legislation that there must be an express prohibition by the employer in clear and unequivocal terms, which is genuine and enforced, if necessary, with disciplinary measures for its breach.

Evaluation
A minor evaluation of the Policy will be undertaken annually and a major evaluation will take place every 3 years

School Council Endorsement Date: 20 August 2013